

Receiving Copy

**CASH DISBURSEMENTS REGISTER**  
**M.O.O.E - Junior High School**  
**JANUARY, 2026**

Entity Name: **PRESIDENT CORAZON "CORY" C. AQUINO NATIONAL HIGH SCHOOL**  
 Sub-Office/District/Division: **DIVISION OF PASAY**  
 Municipality/City/Province: **National Capital Region**  
 Fund Cluster: **10**

Name of Accountable Officer: **MICHAEL C. ARTOZA**  
 Official Designation: **School Principal**  
 Station: \_\_\_\_\_  
 Register No.: \_\_\_\_\_

Date	Check No.	Particulars	Amount			BREAKDOWN OF PAYMENTS							TOTAL Per PPA	Due to BIR
			Cash Advance	Payments	Balance	Food Supplies Expenses	Office Supplies Expenses	Other Supplies & Materials Expenses	Fuel, Oil, Parking & Lubricants Expenses	Telephone Expenses	Medical Dental and Lab. Supplies.	Postage and Courier Services		
						5-02-03-000-50	5-02-03-010-20	5-02-03-990-00	5-02-03-090-00	5-02-05-020-00	5-02-03-080-00	5-02-05-010-00		
		Balance forwarded from the month of DECEMBER, 2025												
		MOOE for the Month of JANUARY, 2026	225,000.00		225,000.00									
January 15, 2026	0000746174	TRIPLEX ENTERPRISES INCORPORATED		26,883.30	198,116.70		28,405.00						28,405.00	1,521.70
January 15, 2026	0000746175	IMEE MADELYN A. REYES		49,754.97	148,361.73	20,800.47	4,551.00	17,589.50	3,000.00	2,455.00		1,359.00	49,754.97	-
January 16, 2026	0000746176	OFFICE WAREHOUSE, INC.		32,303.97	116,057.76		34,132.50						34,132.50	1,828.53
January 16, 2026	0000746178	MARICHU LIBAY MARICHU CONSUMER GOODS TRADING		47,520.00	68,537.76			49,500.00					49,500.00	1,980.00
January 22, 2026	0000746180	K368 INDUSTRIAL SUPPLIES TRADING		27,446.43	41,091.33		29,000.00						29,000.00	1,553.57
January 23, 2026	0000746182	COPYLANDIA OFFICE SYSTEMS CORPORATION		29,116.87	11,974.46			30,765.00					30,765.00	1,648.13
January 23, 2026	0000746183	TERENCE V. REYES		11,974.46	-	6,584.46	1,075.00	4,315.00					11,974.46	
		<b>Sub-Total</b>	<b>225,000.00</b>	<b>225,000.00</b>	<b>-</b>	<b>20,800.47</b>	<b>96,088.50</b>	<b>97,854.50</b>	<b>3,000.00</b>	<b>2,455.00</b>	<b>-</b>	<b>1,359.00</b>	<b>233,531.93</b>	<b>8,531.93</b>

The total of the 'Advances for Operating Expenses - Payments' column must always be equal to the sum of the totals of the 'Breakdown of Payments' columns.

Prepared by:

*Imee*  
**IMEE MADELYN A. REYES**  
 Designated Disbursing Officer

Date: January 29, 2026

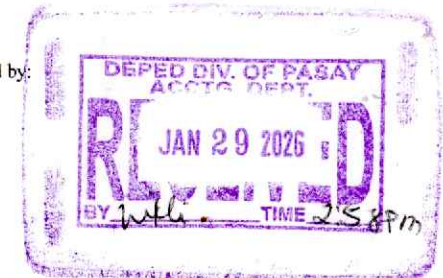
Certified Correct:

*Michael C. Artoza*  
**MICHAEL C. ARTOZA**  
 Principal I

Received by:

Date:

Received by:



Receipt Copy

**CASH DISBURSEMENTS REGISTER**

**M.O.O.E - Senior High School**

**JANUARY, 2026**

Entity Name: PRESIDENT CORAZON "CORY" C. AQUINO NATIONAL HIGH SCHOOL  
 Sub-Office/District/Division: DIVISION OF PASAY  
 Municipality/City/Province: National Capital Region  
 Fund Cluster: 10

Name of Accountable Officer: MICHAEL C. ARTOZA  
 Official Designation: School Principal  
 Station: \_\_\_\_\_  
 Register No.: \_\_\_\_\_

Date	Check No.	Particulars	Amount			Food Supplies Expenses	Office Supplies Expenses	Other Supplies & Materials Expenses	Fuel, Oil, Parking & Lubricants Expenses	Telephone Expenses	Postage and Courier Services	Training Expense	TOTAL Per PPA	Due to BIR
			Cash Advance	Payments	Balance									
		Balance forwarded from the month of DECEMBER, 2025	-		-									
		MOOE for the Month of JANUARY 2026	73,000.00		73,000.00									
January 22, 2026	0000746179	COPYLANDIA OFFICE SYSTEMS CORPORATION		36,179.13	36,820.87		38,227.00						38,227.00	2,047.87
January 22, 2026	0000746181	K368 INDUSTRIAL SUPPLIES TRADING		26,121.43	10,699.44			27,600.00					27,600.00	1,478.57
January 22, 2026	0000746184	IMEE MADELYN A. REYES		10,699.44	-	6,506.94		442.50	2,000.00		1,750.00		10,699.44	
		<b>Sub-Total</b>	<b>73,000.00</b>	<b>73,000.00</b>		<b>6,506.94</b>	<b>38,227.00</b>	<b>28,042.50</b>	<b>2,000.00</b>		<b>1,750.00</b>		<b>76,526.44</b>	<b>3,526.44</b>

The total of the 'Advances for Operating Expenses - Payments' column must always be equal to the sum of the totals of the 'Breakdown of Payments' columns.

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Certified Correct:

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*Imee*  
**IMEE MADELYN A. REYES**  
 Designated Disbursing Officer

*Michael C. Artoza*  
**MICHAEL C. ARTOZA**  
 Principal I

Date: January 29, 2026

Date:

